

Annual Report 2017

Table of Contents

Agenda for Annual Meeting.....	2
Vicars and Wardens	3
From the Rector	4
Deacon's Report.....	6
Senior Warden	7
Junior Warden.....	8
Children and Families Ministry	9
Youth Ministry.....	10
Music Ministry	11
West Valley Food Pantry.....	13
Episcopal Church Women	14
Secret Prayer Partners	18
Prince of Peace Altar Guild	19
Daughters of the King (DOK).....	20
Prayer Shawl Ministry	21
Adult Education.....	22
Outreach Committee	23
Community Dinner.....	24
Health Ministry	25
Counting Ministry	26
Facilities	27
Treasurer Report.....	29
Statement of Financial Position (Balance Sheet).....	30
2017 Statement of Activities and 2018 Budget	33
Transfer Accounts	34
2018 Capital Plan	35

Prince of Peace

Agenda for Annual Meeting

January 28, 2018

Opening Prayer	Fr. Rand Reasoner+
Nominating Process / Nominees	Gary Palmquist
Vestry Election	Gary Palmquist
Budget Report	Dave Dumas
Outreach Report	Debbie Decker
Children's Ministry	Linda Sawyer
Pastoral Care	Bill Rockwood
Deacon's Comments	George Packer
Jr. Warden's Comments	Ann Gillinger
Sr. Warden's Comments	Gary Palmquist
Appointment of the new Sr. Warden	Fr. Rand Reasoner+
Blessing and Dismissal	Fr. Rand Reasoner+

+ + + + +

Vestry Members

Rand Reasoner	Rector
Gary Palmquist	Retiring Vestry Member
Paul Bishop	Retiring Vestry Member
Gary Slemaker	Retiring Vestry Member
Ann Gillinger	1 year term remaining
Patty Papps	1 year term remaining
Leslie Yannetti	1 year term remaining
Colette Rosario	1 year term remaining
Jake Cannon	2 year term remaining
Ginny Kreuzberger	2 year term remaining
Etta Litterini	2 year term remaining
Brian Tucker	2 year term remaining

Vestry Nominees for 3 year terms: Elizabeth Bates, Ann Lowe, Lynn Gilson, Katie Palmquist

Vicars and Wardens

1959-1973	The Rev. David M. Paisley
1973-1975	The Rt. Rev. Gethin B. Hughes
1976	The Rev. Robert M. Jepsen
1976-1988	The Rev. Jess E. Taylor
1988-1989	The Rev. Andrew M. Keady
1989-present	The Rev. Rand L. Reasoner

BISHOP'S WARDENS:

1959-1962	George Villars
1963	A.H. Root
1964	Robert Caldwell
1965	George Wilson
1966-1967	Waldo Bocash
1968	Robert Trueman
1969	John Bowen
1970	Norman deCateret
1971	Eli Lyon
1972	David Cooke
1973	Dick Terrell
1974	James Walker
1975	David Shively
1976	Joseph Gallagher
1977	George Zervas

SENIOR WARDENS

1978	Robert Park
1979	John Miles
1980	Merett Farren
1981	Robert Fenton
1982	Don Rose
1983	Carl Carrera
1984	Werner Keller
	Al Reasoner
1985	Rich Tucker
1986	Norm Pasas
1987-1988	Jack Buhn
1989	Jim Ineson
1990	John Watson
1991	John Miles
1992	Mark Panatier
1993	Roger Pelham
1994	Chrissie Lovold
1995	Sandy Krupinsky
1996	John Wisecaver
	Elizabeth Hart
1997	Elizabeth Hart
1998	Romeo Pettinelli
1999	Russell Zarichny
2000-2001	Tom Carnahan
2002	Carol Barker
2003	Dave Dumas
2004	Joe Stewart
2005	Rick Brinson
2006-2007	Will Michael
2008-2009	Elizabeth Hart
2010	Carol Barker
2011-2012	Dennis Bartz
2013 - 2014	Bill Rockwood
2015	Sandi Totter
2016 - 2017	Gary Palmquist

From the Rector

It is hard to believe that this is my twenty-ninth Annual Report. I want to take time to look back, look at today, and look toward the future.

When I was called as Rector of Prince of Peace, I was 35 years old. I had heard a call from God 15 years earlier and, following seminary and ordination in 1980, I served Bishop Rusack as his Chaplain, Gethin Hughes as Assistant at All Saints Montecito, and five years as Rector at Trinity Fillmore. All of these were preparation for April 1, 1989 when I began ministry here at Prince of Peace.

I remember clearly feeling unprepared for this task. There were so many people who had firm ideas, strong traditions and opinions. With their help, I grew tremendously as your Priest. I remember early on a conversation with lay leadership where it was clearly stated that the parish wanted to continue in the many life giving activities that had made this faith community a family. I boldly shared that I had no intention of changing what worked, and stated that I didn't want anyone torpedoing new ministries that I was feeling called to develop here at Prince of Peace. With this understanding, we grew together as Rector and Congregation. This partnership and permission giving makes this a unique and healthy community. This is, as Fr. Andy Keady used to say, "The Church in The Valley."

Today there are many things to celebrate. George Packer's ordination last July has been a blessing to this community. George brings values from the past and also the excitement of seminary education and new ideas to us. We are also in the process of forming a Discernment Committee to explore with Brian Tucker his call to the diaconate. Brian is currently serving as a lay chaplain at County USC Hospital and is known by many of us as teacher, preacher, and Stewardship Chairman.

We are on a firm financial footing. We had a remarkable year end for 2017, refinanced the loan for the Family Center, and have plans to grow our endowment to help fund future ministries.

One of the things encouraging about today is the lay leadership of this parish. There was a time when people were glad to be "rotating off" the Vestry. Today people who are rotating off are asking how they can continue to serve. I believe this is because these men and women have felt a call to serve the Lord Jesus in and through this place.

I want to thank Gary Palmquist, my Sr. Warden and friend, for his wisdom and encouragement. Thanks also to Paul Bishop, who is completing his Vestry term as Christian Education chair (and who is looking to get back into teaching Bible Studies with us again) and Gary Slemaker, who has been our special projects coordinator, facilitating our drought tolerant landscaping project and helping us research acoustics and solutions to improve them in the sanctuary. Thank you, brothers.

The strength of lay leadership, the gifts that are offered for worship, administration, education, stewardship, pastoral care, care for the marginalized, and relationships are (after the Holy Spirit) the greatest resource we have been blessed with. I would like to thank all of you who work, pray, and give for the spread of the Kingdom of God through Prince of Peace.

One of the great challenges for us this year has been the recurrence of cancer in our Parish Administrator, Katherine Geeslin. Her welcoming spirit, organizational skills, her counsel about ministry and people, her ability to "calm the boss down," and her knowledge of how this place functions best are missed. Her fighting spirit and ability to positively focus on healing is an inspiration to all who love her. She is involved by being the "answer person," and still produces the core of our Sunday bulletins from home. Please continue to pray for her healing. In Katherine's absence, Ann Gillinger has stepped in to help on a temporary basis. Ann is here Monday-Wednesday and is helping with the myriad of administrative tasks that keep Prince of Peace running smoothly. Ann is a very talented administrator and we can feel comfortable that the office is in very capable hands until Katherine is able to return.

Challenges today and into the future: We are experiencing demographic changes. We are an aging community. The number of young families with children that use to populate Children's Ministry and Youth Ministry is shrinking. With an average home value of \$700,000+, there are fewer young families who can afford to move into our area. It appears that people's interest in "organized religion" is on the wane. Where there is little we can do to influence the housing market, there is a lot we can do to influence those who are around us through (as Fr. Steve preached recently) the evangelism strategy of Jesus' first followers to "come and see." How can we love people in our community and share with them the love, support, and compassion we know as the community of Prince of Peace? How can we share the love of God? Our focus on and answers to these questions will lead us into a bright future.

Though I have no plans at this time to retire, the fact is I will be 64 in September and the time will come for new pastoral leadership. Where the stability of the Rector and Music Director (Boude will be celebrating 30 years with us in November) have been a blessing, the reality is change will be coming. How will Prince of Peace prepare for that?

On a personal note, following a health scare, I have been given a clean bill of health. Kathryn and I are looking forward to the birth of our second granddaughter in February, the wedding of our youngest, Gregory, to Emily Geeslin in March, and the second half of my sabbatical, which will be taken in May and June. I look forward to returning refreshed, renewed, and empowered for the days ahead.

As I have shared before, everyone needs a path to follow and a community to support that journey. My journey since 1980 has been directed by my Priestly vow: *"As a priest, it will be your task to proclaim by word and deed the Gospel of Jesus Christ, and to fashion your life in accordance with its precepts. You are to love and serve the people among whom you work, caring alike for young and old, strong and weak, rich and poor. You are to preach, to declare God's forgiveness to penitent sinners, to pronounce God's blessing, to share in the administration of Holy Baptism and in the celebration of the mysteries of Christ's Body and Blood, and to perform the other ministrations entrusted to you. In all that you do, you are to nourish Christ's people from the riches of his grace, and strengthen them to glorify God in this life and in the life to come."*

This I will continue to do with God's help. Amen. Alleluia.

Rand+

Deacon's Report

“Often, we don’t think we hear God’s voice because we don’t recognize it ... because we don’t spend much time with Him ... and ‘survey says’ we recognize this, and we want to do something about it.... We want to deepen our relationship with God.” I wrote that four years ago in the 2013 Annual Report from the Junior Warden as I was stepping down after a two-year tour of duty. Little did I know when I wrote those words that I was about to embark on a journey that would significantly deepen and reshape my relationship with God and with the people of God. Not only did I hear (more like feel) the call to ordination, but I answered the call and began to walk the arduous, but rewarding path to ordained diaconal ministry. On July 29, 2017 I was ordained as a vocational deacon in the Episcopal Church. This was only, and I mean ONLY, possible through the help, support and encouragement of my family, friends and parishioners, and most especially the support and encouragement of Dauna, my wife and companion, who has been and is both my rock and my rear guard for the past 40 years.

So now what, Deacon George?? Well, as life is not a destination, but rather a journey, so ordination is not the destination, it’s a guidepost along life’s journey, a sign that I’m fulfilling the call to be an active servant of God’s people and a prophetic and truthful voice that will bring attention to the needs of our community and the abuses of power against which so many feel helpless and alone. This service to the community will continue in our community outreach ministry: to the Motion Picture and Television Fund retirement and assisted living facility, which I look forward to including additional worship services during the week; the Worship Without Walls and Ashes to Go ministries, which I also hope to expand to include a ministry called Collars on the Corners (more about that later); to initiating a new ministry entitled Laundry Love, where once or twice a month we “takeover” the Topanga and Ventura Laundromat for several hours and invite anyone, especially our homeless community, to come do their laundry. And another passion of mine is the future of the Episcopal church as I’m sure it’s a passion of yours. To that end Marc Miller, our youth minister, and I are collaborating in leading a confirmation class, Confirm Not Conform, for both young folk and adults. We just started last week and will continue weekly until confirmation Sunday, April 15th with Bishop Diane Bruce.

Many of you have asked me over the past few years if, after ordination, I would be assigned to Prince of Peace or some other parish. The Canon says that “Deacons serve directly under the authority of the Bishop and are accountable to the Bishop.” Since my ordination the Bishop’s office has been one of transition, so I did not know until a few weeks ago where our new Bishop, John Taylor, might want me to go. I sent him a letter in November describing what I’ve been doing at Prince of Peace and some of my plans for the future. Finally, I received an email (letter to follow) from the Bishop telling me to stay put and keep on keeping on! So, I’ll be here to stay for awhile and I hope you will join me helping to spread the love of Christ and the Word of God throughout our wonderful community.

By Grace Through Faith,
Deacon George

Senior Warden

Before I mention a few things about being your Senior Warden in 2017, I'd like to express my thanks and appreciation for some of the great people who have preceded me in this position: Sandi Totter, Bill Rockwood, Joe Stewart, Carol Barker and dozens more who served before them. We are here today thanks to your strong and steady leadership. I am truly honored to have followed in your footsteps.

I'd also like to thank Ann Gillinger, who has served so ably as our Junior Warden these past two years. Ann - thank you for your leadership and countless contributions to our parish family. I know that you will be an excellent Senior Warden and continue to serve as the gold standard of servant leadership here at Prince of Peace.

I have had the good fortune to serve on the Vestry for four years now, the last two as Senior Warden. Over these recent years we have seen remarkable growth and structure to our key ministry and administrative areas. We've seen the filling out of the Finance Committee and the growth and development of a robust Facilities Committee, who truly hit the ground running in identifying our church's short, medium and long-term capital needs. We have also seen the creation of a Staff-Parish Relations Committee, which has allowed us to hold annual reviews and provide support for our treasured employees here at Prince of Peace. More recently, we've seen the creation of a new Stewardship Committee, to ensure that the time, talent and treasure of our congregation is prioritized all year long.

I'd like to thank each member of these key committees for their steadfast commitment to PoP. To each person involved in these committees, the Vestry and our congregation - I offer my sincere thanks. Please know that your work on behalf of Prince of Peace - both great and small - is greatly appreciated. Thanks to your efforts, I truly believe that our church and ministries has a bright future.

In many ways, we are in the midst of a transformational change at PoP. In the weeks ahead, you'll see it first-hand in our sanctuary, with updated lights, refurbished pews and brand-new flooring. You'll see in our church offices, with expanded space for our outreach ministry and new technology, including a new phone and Wi-Fi system, and an updated church website. And you'll see it with continued work on our church grounds and property.

Change is often hard, but part of the Vestry's duties is to meet the needs of today, while always keeping an eye on the future. I believe we can respect and cherish our past, while still providing a clear path for our shared future. Because in the end, we are all in this together. Dr. Martin Luther King once said that "we may have all come on different ships, but we're in the same boat now." I believe that is true of our church life now. Because no matter how you serve, your time, talent and yes, treasure, is greatly appreciated.

Working together, I believe we can meet the needs of a broken world here at Prince of Peace and in our respective personal lives. As we look ahead to 2018, there will be ample opportunity for volunteers -- both new and long-standing -- to share their talents in service to Prince of Peace, and our lord and savior Jesus Christ. Please prayerfully consider areas where you can contribute. Your support and prayers are vital to the future of our church.

Finally, I want to thank Fr. Rand for his belief in me to serve as your Senior Warden. I remain thankful for Rand's leadership, counsel and friendship. I said last year, I pray that it will continue for many years to come.

God's Blessings to you all.
Gary Palmquist

Junior Warden

Year two as Junior Warden has been a busy one indeed! As the warden tasked with addressing the “needs of the people,” I found myself enjoying so many new relationships and interests of “the people” of Prince of Peace. From the Twelfth Night concert last January through last week’s amazing performance, I have benefitted, as so many of you have, from the community of Christians that make up our Prince of Peace family. Each month seemed to enrich the previous one with activities, and the vital people who make them happen!

- Praying at the Community Dinners and participating alongside our wonderful PoP volunteers in this amazing ministry
- Planning meetings with Father Rand and Senior Warden, Gary Palmquist consistently provide inspiration and good humor to the “work” of the parish.
- Monthly Vestry meetings with the amazing team that is your vestry are always productive and a uniquely intimate sharing of God’s presence among us. Vestry member Leslie Yannetti hosted another wonderful Retreat dinner and all of us grew closer to one another and ways to approach our mission through the retreat experience.
- Planning for the joyful Ordination of George Packer was a wonderful “coming together” of several different small groups resulting in a meaningful experience for us all in fellowship.
- Sharing the work of the Facility Committee charged with short and long term care of this wonderful campus PoP calls home in four “congregational update” meetings, provided multiple opportunities for interaction and communication about the research and decision making processes of this hard working group. I am pleased to announce that one especially hardworking member of that group, Etta Litterini, has stepped forward to be the liaison from that committee to the Vestry this coming year.
- Delighting in the children’s journey through their week of Vacation Bible School with the incredible talents and grace-filled lives of the volunteers who provided a place to grow in God’s love.
- Working out (for the first time in years!) I discovered a unique group of PoP parishioners who train and encourage one another even at the gym!
- Exploring Exodus in the Wednesday morning Bible Study was a new and enriching format for me as we meet in yet another unique configuration of parishioners seeking to understand God’s will in our lives.
- Finally, experiencing the commitment of the staff and steady stream of volunteers who routinely do the “work of the parish” in the office: counting, outreach, web design and maintenance, budgeting, bookkeeping, scheduling, planning, and Christian education of our church is truly inspiring.

Working with Gary Palmquist, Senior Warden extraordinaire, has truly been a gift and has provided a model of leadership to which we can all aspire. Thank you, Gary, for your incredible service to His kingdom in this place.

How fortunate we all are to be lead by The Reverend Canon Rand Reasoner who “proclaims by word and deed the Gospel of Jesus Christ.” He truly nourishes Christ’s people from the riches of His grace.

Appreciatively,
Ann Gillinger

Children and Families Ministry

We started this year with our POP children making a "Jesus Ministry" book. They did this by looking at Jesus' Miracles and studying His Parables. Then our children participated in a Lenten program called, "Get Ready for Easter" after they made Lenten pretzels for the congregation. Then we moved on to a curriculum called, "How to be With Your Attitude." We then had a full and successful Vacation Bible School called "Maker Fun Factory."

In January, we began a program called "Walking through the Bible" where our children are 'Creating' their own Bibles. On Sundays, our children read from different books of the Bible. They started with Genesis in September and will end with Revelations in June. Each Sunday when they arrive, they create a page which contains the name of the book they are reading, which verses and a picture depicting the Bible story. As they create their pages, our faith filled teachers explain the Bible story. Then our children take part in an interactive lesson where they read the verses for themselves as they act out the Bible story. By June, our children will have read from 29 books in the Bible and have 31 different Bible events in their Bibles. On alternating Sundays they either make a Bible craft to take home or go to church to celebrate communion with their families.

All this would not be possible without the support of our dedicated Children Ministry Champion Team who share their love of Christ with our children each Sunday; Alma Fountain, Kevin Fountain, Patty Papps, Connie Bartz, Karen King, Marge Stanton, Becky Wray, Nova Heiss, Richard Muniz, Marc Miller, Elizabeth Bates and Caroline Bates. Thank you also to Joyce Prescott and Ginny Kreuzberger who help with special presentations.

We are blessed to share in this ministry with our children of Prince of Peace and we Thank You, our parish family, for your prayers and support.

God bless you,

Linda Sawyer and the Champions Team

Youth Ministry

Youth Ministry for 2018 at Prince of Peace is shaping up to be newly focused. It is wonderful to see so many young people involved in one ministry or another (musicians, acolytes, care-givers of the youngest ones). Blessings on those who guide them in those endeavors.

Along with a new Confirmation Class (for Youth and Adults) meeting early Sunday evenings, we're looking for new ways and times to be together that don't conflict so head-on with various school activities. By way of that comes a thought that we are going to step-up the scale of the events planned while drawing down a bit on the number. For instance, we just had our "Orthodox Christmas Eve Party and some new faces showed up along with our regulars. Each month provides an opportunity to fellowship and enjoy God.

- Our Sunday Morning Youth Times will coincide with service time twice a month and we'll join the congregation for Communion.
- We'll then attend the Eucharist when we're not on deck.
- Last year, Youth and their Parents put on an amazing Shrove Tuesday Supper and we hope to make this an annual event worthy of greater and greater attendance.
- Our plan is to make this a Year of Prayer; teaching the fundamentals, learning to be on the look-out for opportunities, and knowing with no doubt that we are building a strong inter-personal relationship with Our Father and our Brother (His Son) via the Holy Spirit who lives within us.

Marc Miller
Youth Director

Music Ministry

For many years, in this space has been found a review of the music of the past year at POP. As music continues to be a strong and vital part of worship it might be expected that what follows would be a familiar recapitulation. To avoid the redundancy of remembering the “What?” it was thought to focus on the Why?”

Let’s start at the very beginning.

Why are we here?

What is our purpose?

Who are we, what are we to do and why?

What is the most important thing?

When asked these things, Jesus’ response was “You shall love the Lord your God with all your heart, soul, mind and strength; and your neighbor as yourself.”

The establishment of any ministry in this place is an expression of the desire to fulfill this, the great commandment. Programs at Prince of Peace are many and varied but all have one thing in common. They are all a means for us to love the creator and his creation.

So it is with the music at Prince of Peace. Through music we love the Lord in intellectual, physical, and spiritual ways. Through music we care for and uplift our neighbor.

If in both preparation and performance, we begin with the great commandment, if we keep in mind our primary purpose, the details will fill themselves in.

Think for a moment about what our physical worship space has to say before one word of the liturgy is said or sung. We read in Paul that the Fruits of the Spirit are Love and Joy, Peace and Patience, Gentleness and Self-Control; Kindness, Goodness, and Faithfulness. Striving to live a life where Love of God and service of neighbor are first and foremost, we enter this place through doors proclaiming this goal. This is the kind of people we wish to be: a loving people, a joyful people, a kind and gentle people, a good and faithful people, a patient, peaceful people. As a welcome to any visitor and a reminder to every regular worshiper, the words are emblazoned on the main entrance.

Encircling the nave where we sit is a series of stained glass windows. They are beautiful, yes, but not merely ornamental. Upon the representation of water floats the ship of the church. Looking up, we see in the beams the keel of that ship, that vessel where, sheltered from the storms that toss us, we safely travel together toward our destination.

The water reminds us of the summary of salvation in the baptismal rite. As part of this sacrament of entry into the family of Christ, we hear that the spirit moved over water in the beginning of creation; that through water the children of Israel were delivered from bondage; that in water Jesus himself was baptized, and proclaimed as Messiah; that in the water of baptism we are all buried with Christ to share in his resurrection. In this sea, are eight medallions. The first represents Baptism. The next three, the three persons of the Trinity in whose name we receive that sacrament: God the Father, God the Son, God the Holy Spirit. Continuing to the other side we see symbols of the gifts that come with baptism. The Holy Scriptures, the sacrament of Holy Communion, resurrection to eternal life, and responsibility to bring about the reign of Christ over the world entire.

In anticipation of resurrection to eternal life, of being in the lasting presence of Almighty God, and singing with all his angels his glory and praise, we illustrate the glory of heaven in the high altar. The rear window with the rays of light shining from the risen Christ is the focal point of the entire room. In this rich display, even the empty church shouts its purpose: We come here to love the Lord our God with all our heart, soul, mind and strength.

And if the altar is a representation of the glory of heaven, the organ in the loft opposite is the earthly reflection of that heavenly glory. The organ case, inspired by the fundamental lines, shapes, and designs of the architecture of the building itself, takes the same shape as the rearados behind the high altar. The upward lines of the pipes soar heavenward. And the crowning adornment of angels with trumpets reminds us of God's intervention in history, the angels' announcement of the birth of the Savior, and the message of peace and good will among God's people on earth.

This in turn sums up the second half of the great commandment: to love our neighbor as ourselves. The organ even in the empty room is the voice of the church, ready to burst into song "Glory to God in the highest, and peace to his people on earth." So the adornment of our worship space is in itself a statement of the Great Commandment: The Altar: "love God." The Organ "love your neighbor."

If we as musicians are to do this, where shall we start?

With the Gloria, of course.

Worship, in practice at Prince of Peace, seems to have many beginnings: choir and bells calling the faithful to worship, the priestly invocation, the opening hymn. The real beginning however is the proclamation of the ancient words "Glory to God in the highest and peace to his people on earth". These words of the angels of old remind us of our purpose stated in the great commandment. "Love the Lord, love your neighbor."

The form of the Gloria is in three parts. It becomes a hymn of praise to the three persons of the trinity. In the first section we praise, worship and glorify, bless and thank God the Father. In the second we acknowledge God the Son, for his sacrifice, death and resurrection, and ask for his mercy. In the closing section we praise God the Holy Spirit, in an affirmation of our adoration of God as one, though three.

Once after the introduction of yet another new Gloria setting, a worshiper asked, "Why can't we just sing the one I know?" He was told "As I understand it once you get to heaven, your primary occupation is going to be singing the eternal praise of God. When the time comes don't you want to have a large repertoire?"

That in a (lengthy) nutshell is the "Why" of the "What" we do. Music at Prince of Peace is a means to praise God and to love and serve our neighbor. And a preparation for the life that is to come.

Boude Moore

West Valley Food Pantry

The West Valley Food Pantry, a thirty-three year Outreach ministry of POP, continues to assist approximately 3000 people a month. Over the past year we've had a number of successful events such as the May Postal food drive called Stamp Out Hunger, an annual Health Fair, the Holiday Toy Give-away event and, new this past year, the Homeless Connect Day where we connected over 175 homeless people to local county and city services.

The pantry starts the New Year in a very strong financial position. Through generous grants from the National Charity League, and the Knistrom Foundation, we have purchased and upgraded capital equipment, laptop computers, and printers. In addition, increased donations from private contributors, the annual fundraiser efforts and donations from local organizations we've continued to improve in the quality and quantity of food provided to our regular and homeless clients. POP contributions continued to lead the total contributed by the pantry coalition members.

As we enter our 33rd year, with the financial support of Councilmember Bob Blumenfeld, we are planning our third Health Fair on February 3rd partnering with Providence Hospital and our second Homeless Connect Day in October. Also on our agenda is a new program of food support to PATH's Winnetka Village senior community. But most important, thanks to the expanded space, the Pantry will begin to offer employment, social and health services to our clients beginning in March.

We are blessed to be of service to our Prince of Peace members and the local community. With the continued support of POP volunteers and financial support, we look forward to 2018 being our best year ever

Respectfully submitted,
Debbie Decker
POP Outreach Developer
WVFP- Executive Director & C.O.O.

Episcopal Church Women

ECW provides a nurturing environment for ALL Prince of Peace women, to grow in their Christian faith and also provide an opportunity for them to use their time and talents in our Christian community.

WHAT HAS YOUR ECW BEEN UP TO THIS PAST YEAR? *Fellowship, FUN, Outreach, FUNdraising, Worship & Service*, just to mention a few!! Here are highlights during the year:

February: Rosemary Stewart & Margie Pavlowsky attended “STIR UP THE SPIRIT CELEBRAMOS!, the 121st Annual Meeting of the LA Diocesan ECW, held at All Saints Pasadena. We were blessed with 2 wonderful and uplifting days of fellowship, workshops and worship with our counterparts. It concluded with a very energized message from the National President of ECW, Lisa Towle and Holy Eucharist celebrant, The Right Reverend Diane Jardine-Bruce.

May: ECW were invited and honored to participate in the Exceptional Families Service. A special service where we celebrated the parents, and caregivers from the group homes by presenting them with a Key Chain, inscribed with “Shine, Matthew 5:16” along with corsages and boutonnieres that ECW individually made. The service ended with dinner and was very well received by all who attended.

We awarded the \$1500.00 **Kathie Clark Scholarship** to a well-deserved and distinguished student, Madeline Bothwell, who graduated from Oaks Christian and now attends Ohio Wesleyan in Delaware. Madde served as an acolyte and gave of her time in helping in the Food Pantry and at Community Dinner.

September: Sandi Totter chaired and organized another successful **rummage sale**, with the help of many, many people. We did try something quite different where the majority of the items were not priced, but we simply asked for a “Free Will Offering”. This was well received by those who shopped! It also did away with the many labor intensive hours of pricing individual items. We raised \$3600!!

October: We had our annual Retreat lead by Rev. Dr. Joann Leslie “Search me out O’ God and know my Heart”. It was very well attended, however some mixed reaction on the content of the fellowship.

November: Days for Girls inaugural “sew-a-thon”. In late 2016, Father Rand challenged ECW to find an outreach program (that I interpreted from him as something we could ‘sink our teeth into’) and not just by making a monetary donation, but a cause that we could be actively involved with. After inviting a representative from the LA chapter of DfG’s to come and speak at our meeting earlier in the year, we knew this was what we wanted to be a part of. **EVERY GIRL, EVERYWHERE, PERIOD!** Did you know that girls in countries all over the world, miss up to 2 months of school per year because of inadequate feminine hygiene products? Both Rosemary Stewart and Nova Heiss visited the DfGs LA Chapter’s sewing day (held at Church of Jesus Christ of Latter-day Saints, Manhattan Place, LA) to get first-hand knowledge of how they were set up and what was involved. They have been very instrumental and helpful in putting us on the right track to get started. Thanks to Nova’s sewing skills and talents, we will meet 9 months of the year to **sew reusable and sustainable feminine hygiene kits** which will be distributed to young girls in Uganda, Nepal and Kenya. This ministry takes many people to help cut patterns, iron and sew and for this ministry to succeed, we not only need monetary donations, but donations of fabric, soap and other personal items for the girls. Please contact us if you can help us out.

Pre-Thanksgiving bake sale – another great success everyone!! We raised \$800 that went towards having the trees trimmed, especially those around the Memorial Garden. Thank you to all who baked, bought and ate the delicious foods!

Restaurant Events. We had many successful restaurant lunches & dinners during the year and all monies raised went directly into funding the Kathie Clark scholarship for young ladies graduating high school and continuing on to college.

The **monthly breakfasts** continue to be prepared and served by Ann Finke, Sandi Totter and their many helpers and bakers. Thank you to all those who make this such a success and dine at our “breakfast café”! See further below where much of what is raised from these breakfasts, helps support.

Clusters: Don’t forget, each member of Prince of Peace belongs to a Cluster group, based on your geographical area. In times of need a parishioner can contact the church office who in turn will contact Barbara Partridge. She will help coordinate with those within your cluster group, to provide temporary assistance like meals, transportation to and from church service, meetings or bible study, doctor visits or other special instances. Please contact ECW or Barbara if you are unsure of your cluster group number.

In Summary: As an organization, we continue to struggle to find the right “recipe, balance and solution” to grow attendance and participation at ECW meetings and activities. Despite the low attendance at our meetings, we managed to accomplish all that we had planned on our calendar by finding volunteers for single events or projects, **HOWEVER**, the committee really needs your help to be able to continue these good works that God has put before us! I am still very proud to say we have experienced another great year financially and socially.

These are some of the 2017 Donations from ECW

Youth Group Room – drapery	\$200.00
Pantry Kitchen sink – Eagle Scout	\$500.00
Almy Gift card George Packer – Ordination	\$250.00
Men’s Bathroom	\$1,000.00
Kathie Clark Scholarship	\$1,500.00
Family Center – new chairs	\$600.00
Father Onesmus/Ugandan Clergy Collars	\$100.00
Days For Girls	\$500.00
Valley Women’s Center, Simi Valley	\$500.00
Fair Share/ L.A. Diocese	\$250.00
POP Anonymous Christmas Gift baskets	\$1000.00
POP Tree Trimming	\$800.00
Katherine Geeslin Fund	\$500.00

2017 Episcopal Church Women Committee: Rosemary Stewart/President, Karmen Brower/Recording Secretary, Ann Finke/Treasurer, Margie Stanton/Care Card Administrator, Barbara Partridge/Cluster Coordinator& Leader. Sandi Totter/Secret Prayer Partners, Anne Miller/Restaurant Night Coordinator

Respectfully submitted by

Rosemary Stewart
President ECW

ECW – 2018 CALENDAR OF EVENTS

Subject to change

JANUARY

- 01/07 – INTERNATIONAL BREAKFAST (ECW to provide bacon/eggs after both services)
- 01/14 – DAYS FOR GIRLS SEWING (12-3pm)
- 01/21 - ECW - Coffee on the Patio/Guild Room: after 8am and 10am services
- 01/22 – ECW Meeting, 6.30pm – Guild Room
- 01/28 – Annual General Meeting, after 9am service (ECW to provide small breakfast bites for coffee between service and meeting)

FEBRUARY

- 02/11 - DAYS FOR GIRLS SEWING (12-3pm)
- 02/6 - RESTAURANT NIGHT (CPK)
- 02/25 – Monthly breakfast
- 02/26 – ECW Meeting, 6.30pm – Guild Room

MARCH

- Check if any Kathie Clark Scholarship candidates (currently none have been identified)
- 03/04 -DAYS FOR GIRLS SEWING (12-3pm)
- 03/18 – Monthly Breakfast
- 03/24 - Palm Crosses with Altar Guild 9am-11am; 11am-12pm potluck brunch
- 03/24 – Bake Sale intake – 10a-2pm (Guild Room)
- 03/25 – PALM SUNDAY - BAKE SALE Fundraiser for DfG's
- 03/26 - ECW Meeting, 6.30pm – Guild Room
- 03/31 – Men's Choir Dinner (Family Center)
- POSSIBLE RETREAT in March / April or May(As an idea, would like to see a retreat presented by some of our own POP people, i.e. Chantel Zimmerman, Charlotte Doctor, Kathryn Reasoner, Kathie Clark+)

APRIL

- 04/01 - Easter – Choir/Clergy breakfast between services (Family Center)
- 04/08- DAYS FOR GIRLS SEWING (12-3pm)
- 04/15 – CONFIRMATION by Bishop Diane Bruce
- 04/22–Monthly breakfast
- 04/23 - ECW Meeting, 6.30pm – Guild Room
- 04/24-28: RESTAURANT NIGHT (Actual date/restaurant TBA)

MAY

- 05/06 - DAYS FOR GIRLS SEWING (12-3pm)
- 05/13 – Mother's Day
- 05/20 – Monthly Breakfast
- 05/21 - ECW Meeting, 6.30pm – Guild Room (this is the 3rd Monday, since 5/28 is Memorial Day)

JUNE

- 06/03 - DAYS FOR GIRLS SEWING (12-3pm)
- 06/05-09: RESTAURANT NIGHT (Date/Restaurant TBA)
- 06/24 – Monthly Breakfast
- 06/17 – Father’s Day
- 06/25 - ECW Meeting, 6.30pm – Guild Room

JULY : (no Days for Girls sewing)

- 07/22 – Monthly Breakfast
- 07/23 - ECW Meeting, 6.30pm – Guild Room (MAY BE CANCELLED)

AUGUST (no Days for Girls sewing and no monthly breakfast)

- 08/27 - ECW Meeting, 6.30pm – Guild Room (MAY BE CANCELLED)
- START UP SUNDAY – AUGUST OR SEPTEMBER

SEPTEMBER

- 09/09 – DAYS FOR GIRLS SEWING (12-3pm)
- 09/11-15: RESTAURANT NIGHT (Date/Restaurant TBA)
- 09/16 – Monthly Breakfast
- 09/24 - ECW Meeting, 6.30pm – Guild Room

OCTOBER

- 10/07 – Monthly Breakfast
- 10/14 - DAYS FOR GIRLS SEWING (12-3pm)
- 10/16-20: RESTAURANT NIGHT (Date/Restaurant TBA)
- 10/22 - ECW Meeting, 6.30pm – Guild Room

NOVEMBER

- 11/04 – Monthly Breakfast
- 11/18 - DAYS FOR GIRLS SEWING (12-3p)
- 11/26 - ECW Meeting, 6.30pm – Guild Room

DECEMBER

- Secret Prayer Partner reveal
- No ECW Meeting

THINGS TO BE ADDED and/or CONSIDERED

- RETREAT IN MARCH/APRIL/MAY
- UTO – NEED SOMEONE TO CHAIR THIS
- Fair share giving

Secret Prayer Partners

There were 29 participants this year.

The purpose of this ministry is to bring the women of the parish into closer fellowship and to deepen our spiritual awareness of each other's needs.

The prayer partners are asked to lift-up these special prayer needs to the Lord, while keeping their own identity a secret. Notes, cards and small gifts are sent frequently to let the prayer partner know they are thought of and are being prayed for. Birthdays and other special occasions are the perfect opportunity for sending remembrances and SMALL gifts. Correspondence and personal contact is carried out secretly.

At Christmas there is a party, held in the Family Center with a catered lunch. This is the "reveal" where you find out who has been praying for you all year. The party is a wonderful time with lots of laughter and great fellowship. Knowing someone is praying for you brings a wonderful sense of comfort and peace.

May the Lord bless and keep you in the year ahead.

Sandi Totter, Chair
818-620-6632 or sandi@novaca.com

Prince of Peace Altar Guild

The Altar Guild Ministry is dedicated to preparing the altar for communion and worship and for all other occasions concerning use of the church.

Currently there are 18 members of the Altar Guild. Barbara Partridge decided to rejoin our midst after the Christmas season. Melody Penter joined us in December. Sarah Reinhart chose to withdraw due to her many travels that make it difficult to keep a regular schedule. We are grateful to these ladies for their service and commitment to the Altar Guild.

The members work in set teams and follow a rotating schedule to fulfill their duties. The duties include preparation and care of the sanctuary, chapel, vestments and appointments such as weddings, funerals, memorial services, and special events where members lend their assistance during the event. During Lent, Easter and Christmas, the Guild is responsible for additional services, preparations and decorating. Guild members also donate or gather flowers for the Memorial Garden each week.

Our expenses include supplies, care and purchase of linens, refurbishing and cleaning of silver pieces and the purchase of the altar flowers. The funding of these expenses comes from donations by parishioners for altar flowers, wedding donations and fund raising. This year due to parishioners' generosity, no bake sale was necessary.

We took 2 candlesticks, 1 chalice, and 1 altar candlestick to Kings in Chatsworth for repair. New purificators and an additional credence table linen were purchased. With the assistance of Sue Ferron, many Books of Common Prayer were repaired and reinforced for continued use. We were able to purchase some glass chimneys for the aisle torches to replace some badly chipped ones.

All members of the Altar Guild give their time and effort with much dedication and love to fulfill their duties and responsibilities for the honor and glory of the Lord. To see this dedication, service and effort all year to the Lord, and to each other, is a true blessing.

Thank you Altar Guild Members:

Jesslyn Bothwell; Sue Bridges; Ginny Burke; Margaret Clarke; Eleanor deCarteret;
Ann Gillinger; Sharon Hoover; Mary Laccinole; Lydia Lee-Chin; Etta Litterini;
Katie Palmquist; Barbara Partridge; Melody Penter; Gloria Pettinelli; Barbara Pullinger;
Sharon Sides; Sandi Totter; Kati Warr;

Respectfully submitted,
Lydia Lee-Chin, Directress

Daughters of the King (DOK)

Daughters of the King leads all manners of prayer. Did you know the yellow “Prayer List”, new every Sunday for all to share “Chapel Prayer” your yellow and blue slips, the organization of “Clergy prayer & People Prayer”, “The Prayer Table” at the Community Dinner, assist with “The Autism Group” are some of DOK’s services here at POP? Many of these ladies serve on other committees at our church in addition to what you see here.

We participate in various studies. Most recently we studied the life of St. Frances of Assisi, inspired by a video of the town of Assisi.

We have elected to do a “President if the Month Series”. This develops leadership and exciting programs. Thus far we have learned a great deal about “Mystics in the Church” particularly Hildegard Von Bingham led by Linda Armstrong, “Walking Today in the Desert” led by Alma Fountain. One meeting was a “Labyrinth Walk” for focused prayer. In January we look forward to Barbara Pazevic leading us on another Journey. Come join us!

Jane Arnold for DOK

Prayer Shawl Ministry

Since 2005, a dedicated group of women have gathered on the last Saturday of the month to create Prayer Shawls. You can see the results of this group's work and prayer as these shawls are blessed once a month at the beginning of communion.

These shawls are a physical expression of God's love and presence for people who need that physical touch. Shawls have been shared with people who are ill, suffering loss or in the midst of a myriad of life's crises. To request a prayer shawl for anyone in need, contact Kathryn Reasoner at pray2jc@sbcglobal.net or Katherine Geeslin at office@popwh.org

Special thanks to those committed to this ministry: Becky Wray, Ann Lowe, Jennifer Frost, Paula Roe, Sue Ferron, Mahala Jory, Jennifer Lee Thorpe, Margie Pavlowsky, Lydia Lee-Chin.

If you would like to join the Prayer Shawl Ministry, and perhaps even learn how to knit or crochet, please come to the Chapel on the last Saturday of every month at 10am.

Kathryn Reasoner

Adult Education

In 2017, Christian Education Bible studies were held on Tuesday evenings and Wednesday mornings.

Special thanks to Richard Muniz, Dennis Bartz and Ann Gillinger who presented and facilitated most of the classes. Richard taught almost all the evening classes during the year.

Having ended 2016 with a study of the Book of Revelation, 2017 started with the Letter to the Hebrews, and ended in the autumn with Part 1 of a study of Exodus, based on the Kerygma program. Thanks to Ann and Richard for teaching this.

Part 2 of the Exodus study has just begun (January 2018) - thanks to Richard and Tonya for leading this.

The study on Sunday morning at 9am included the video course by Bishop N. T Wright “Surprised by Hope”.

Bible study and Christian Education is an important ministry of PoP and we encourage everyone, whether or not a regular congregant, to attend and enjoy the fellowship of our study sessions.

Paul Bishop
Retiring Vestry member

Outreach Committee

Prince of Peace and its parishioners engage in a high level of outreach to others, both locally, nationally and internationally. In 2017, Outreach funds were distributed to the following organizations.

LOCAL:

Community Dinners every 2nd and 4th Saturday evening in Taylor Hall where 60-80 homeless guests enjoy home cooked feasts. Outreach funds provide security personnel at each dinner. Also, the outreach committee provided over \$1,000 for oven clean-up when needed.

PATH (People Assisting the Homeless). Parishioners refurbished the men's community room at a residential house for homeless vets in May. Others had the opportunity to decorate the PATH Winnetka Villa Apartments common area for Christmas. The Villa Apartments house previously homeless seniors some of whom are veterans.

Haven Hills provides safety, shelter and support for victims of domestic violence. Parishioners will have the opportunity during Advent to buy a \$30 gift card for the mothers living at Haven Hills with their children.

Father Jess Taylor Benevolent Fund for parishioners in need.

Bless Our Neighbors. Spencer Smilanick, one of POP's parishioners, collects clean, used men's clothing, food from the Food Pantry and water and distributes them to the homeless in encampments in the hills of Los Angeles. Spencer travels from camp to camp talking to the men about God's love.

NATIONAL:

Puerto Rico Recovering Efforts. Beginning Advent 1 and continuing through Christmas, the large glass jar was in the church's main aisle. All monies including Christmas envelopes and the loose plate offering at Christmas services, totaling **\$11,549** will be sent to Episcopal Relief & Development and designated for Puerto Rico. The Outreach Committee has already sent \$500 to ERD for this cause.

INTERNATIONAL:

Days for Girls. ECW sponsors this major effort to sew and assemble sustainable feminine hygiene kits to be distributed to girls in Nepal and Uganda.

In May 2018, the Outreach Committee will sponsor an **Alternative Spring Fair**.

Respectfully submitted,
Ginny Kreuzberger
Outreach Ministry – Chair

Community Dinner

In 2017, The Community Dinner has continued its mission to aid the homeless and needy in the West Valley. We provide bountiful, delicious homecooked meals, free of charge, on the 2nd and 4th Saturdays of each month with typical attendance of around 70 guests.

Due to innumerable complications and waning interest from volunteer monitors, we no longer provide shower facilities. Our partnership with St. Luke Lutheran to provide bagged lunches continues but with falling attendance and fewer events. The closure of the shower program has noticeably decreased attendance at all Community Dinner and related events.

We are finding increasingly committed partners from outside Prince of Peace to support our efforts with the long-term goal of expanding the number of meals we provide and the variety of services we offer. While we are not able to add more dates to the monthly calendar in our present facilities, our aim for 2018 will focus on solving this problem and growing our ministry to our neediest neighbors.

While our list of active volunteers grows with each Community Dinner event, our kitchen team is most in need of support. As the kitchen crew is the backbone of our ministry, we will train our efforts in 2018 on drawing in new talent and securing support for our hardest working volunteers.

We have thrived on the generosity of many committed financial donors from the congregation at Prince of Peace and beyond. We have received funds and in-kind donations from inter-faith friends who support our mission to reach the homeless and needy and who, like us, believe that together we can help to meet the most basic needs of our most vulnerable neighbors.

Jennifer Frost

Health Ministry

Parish Nurse

2017

In 2017 the Health Ministry focused on blood pressure screenings, health teaching, and newsletters.

- 164 blood pressure screenings were performed
- Parishioners were provided with health teaching about exercise, weight loss, and regular blood pressure monitoring to support optimum blood pressure levels
- 5 different newsletters were distributed to the congregation to promote good physical, mental, and spiritual health

In 2018 the ministry will continue blood pressure screenings, health teaching, and newsletters. An additional focus for 2018 will be emergency preparedness for home and the church. Goals:

- Training 15-20 people from key groups in the church in First Aid and CPR. First training class will be 1-27-18.
- Provide information for emergency preparedness at home
- Develop plan to provide support to congregation during disasters

Ann Lowe
Parish Nurse

Counting Ministry

It was a quiet year for the POP Counting Ministry. No changes in procedure, which always makes everyone happy!

A huge thanks to Don Kruezerberger who retired this year after 5+ years! Don, you are awesome!

It is the incredible of the counters listed below who give their time so unselfishly - some of whom have been counting for over 25 years.

- **Roman Melnyk & Elaine Svannson**
- **John Chase & Gary Slemaker**
- **Sue Bridges & June Stanton**
- **Chuck & Inez Wathen**
- **Diane & Greg Mitchell**
- **Rosemary Stewart & Lynn Klein**

If you are interested in being part of the Counting Ministry, please give me a call or see me on the patio after church. It is a small commitment – of great importance. Prince of Peace needs to know what resources we have to enable us to do God’s work. And members of the Counting ministry are the ones who count our financial blessings. And many thanks to the POP Family that gives them something to count each week.

Blessings to this wonderful group of people whose dedication, perseverance and all important sense of humor. It is a small commitment of great importance.

Respectfully submitted,

Lynn Klein
Chair, Counting Ministry

Note: Please remember to put your Pledge Number on the memo line of your checks. This is a huge help to the counters!

Facilities

The committee has continued to be very active attending to the physical needs of a very busy and dynamic campus.

Looking back on the year I feel that we were able to accomplish many things. We again were able to schedule two very successful work parties. Each were well attended with many of the congregation lending their talents to the needs of the church. The morning donuts and lunchtime pizza have become a tradition and always seem to go very fast.

The long awaited kitchen sink project was finally completed along with some much need changes to the use of the kitchen. Policy changes to eliminate the use of cardboard food containers in the kitchen along with periodic pest control inspection have been implemented. This was long needed change to mitigate the potential for another challenging pest infestation occurring again in the future.

Beginning with the initial funding drive, followed by construction, the men's restroom project was completed entirely within the year. Thanks primarily to the efforts of Dennis Bartz we were able to negotiate a contract that was under the original budget estimates and funding drive amounts. With these savings we were able to complete, other, much needed minor changes to two additional restrooms.

Use of the campus by others outside of the church has created both challenges and opportunities for the committee and the congregation. The bridge group continues to grow and expand its use of Taylor Hall. We have successfully negotiated a new lease rate to reflect changes in the current market rates for space along with proportional offsets to our day to day operating expenses due to this increased use.

The community outreach activities on the campus also continue to grow. Associated with the Food Pantry activities and many of the community served by this ministry the opportunity to provide counseling and social services was presented to the Vestry. As a result, we are in the process of reorganizing both the nursery and preschool areas to create a new social services area in what is now the nursery space. This will generate some additional revenues along with much needed upgrades to the phone, internet and Wi-Fi services through the campus.

As we start the beginning of another year several things are already in progress. Projects and activities will include;

- Replacement of the sanctuary flooring with anticipated completion prior to Easter.
- Repair to the pew fabric cushions to be done in conjunction with the sanctuary flooring.
- Replacement of all lighting campus wide (interior and exterior) with LED. This will be completely funded by government/utility rebate programs reducing overall monthly operating expenses.
- More suitable housing for our Sexton, Chris Smith
- More work parties
- Continued evaluation and planning for short-term, mid-term and long-term anticipated facility needs

The contributions to the upkeep and maintenance of our buildings and ground goes far beyond the members and activities of the facilities committee. I would like to acknowledge and thank the following groups and individuals that also contribute to the upkeep our campus and grounds

- All of the work party volunteers
- The Altar Guild,
- The memorial garden keepers,
- The community garden volunteers
- John Arnold for the orchard and hillside maintenance and upkeep

Respectfully submitted

Joseph Stewart
Facilities Committee Chair

Treasurer Report

Acknowledgements:

I would like to thank everyone involved with the fiscal operations at POP:

Wellman Lee-Chin (Accounting), Bill Gillinger (Bookkeeper), Roya Muniz (Pledge Secretary), Brian Tucker (Stewardship Chair), Lynn Klein & team (Counters), Patti Crawford & team (Audit Committee), and Margie Mueller, Bill Prescott, Ray Lowe & Katie Palmquist (Finance Committee). Thank you all!

2017 Accomplishments:

- Establishment of Stewardship Committee
- Bank of America Profile and Account Review
- Family Center Mortgage Loan Modification: savings of \$3,600 per year, \$30K est. net total
- Workman's Comp Insurance premiums down \$3K due to vendor liability coverage audits
- Net comp payables to Ministries/Outreach up \$6K since last year (transfer acct liabilities down)
- \$58K Net Investment Income through Diocesan Accounts
- Aggregate 1.4% year-end bonus paid to staff
- And thanks to YOU!!!...
 - Record Setting Holiday Charitable Giving: \$20K total Easter and Christmas!!
 - 98.6% pledge fulfillment...very strong! (ironically, not "normal")
 - \$7K Net Operating Surplus

2018 Budget:

- Total Revenue: \$623K, driven by strong pledge commitment of \$508K
- Total Expenditures: \$308K, driven by continued rise in Administrative, Facilities, & Utilities costs
- Total Staff: \$310K, includes 2% COLA and 11% increase in Medical/Dental Insurance premiums
- \$19K Net Operating Deficit. This may be offset in whole or in part by 5% Allocation Reserve from Investment Funds (if warranted/authorized), resulting in positive Net Operating Cash Flow

2018 Goals and Future Outlook:

- Continued examination of Operating Bank Accounts
- Continued examination of Investment Fund portfolios, risks, and returns
- Re-Focus on Planned Giving and Bequeathments: Crucial for Financial Health of POP
- Establishment of Year Round Stewardship Goals and Strategies
- Examination/Expansion of Electronic-Giving Mediums: Debit/Credit, Mobile, Text, Amazon, etc.

Faithfully Submitted,

Dave Dumas

Treasurer, Prince of Peace Episcopal Church, Woodland Hills, CA

treasurer@popwh.org

Statement of Financial Position (Balance Sheet)

	Balance At 12/31/17	Balance At 12/31/16
ASSETS		
Current Assets		
Checking/Savings		
Cash & Investment		
1000-00 · Petty Cash	250.00	250.00
1010-00 · Bank of America Gen Checking	82,860.66	48,679.24
1011-00 · Bank of America Money Market	125,156.69	125,150.42
1050-00 · Schwab	12.48	11.43
1060-01 · Diocesan Capital Fund 2007	10,817.83	8,001.94
1065-02 · Diocesan Investment Trust 2004	32,884.50	28,652.67
1090-01 · Diocesan Endowment-Corpus	275,770.94	275,770.94
1090-02 · Diocesan Endowment-Earnings	91,310.88	44,071.72
1090-03 · Diocesan Young Men's Scholarship	11,659.33	11,529.35
1090-04 · Diocesan K.Clark Women's Scholarship	15,815.76	13,780.46
1095-00 · Smith/Barney-Men's School Fund	1.81	1.81
Total Cash & Investment	646,540.88	555,899.98
Total Checking/Savings	646,540.88	555,899.98
Other Current Assets		
Current Asset		
1110-00 · Prepaid Workers Compensation	1,612.40	634.20
1110-00 · Prepaid Property Insurance	-	2,537.00
1111-00 · Prepaid Benefits Pension	(1,508.67)	-
1112-00 · Prepaid Expenses	-	-
1225-00 · Accounts Receivable	-	-
Total Current Asset	103.73	3,171.20
Total Other Current Assets	-	-
Total Other Current Assets	103.73	3,171.20
Total Current Assets	646,644.61	559,071.18
Fixed Assets		
Fixed Asset		
1510-00 · Assembly Hall/Sanctuary	428,605.34	428,605.34
1520-00 · Family Center Bldg.	1,131,353.43	1,131,353.43
1530-00 · Furniture, Fixtures & Equipment	79,423.63	79,423.63
1540-00 · Office Equipment - Copier	2,932.74	2,932.74
1550-00 · Organ	146,595.41	146,595.41
1570-00 · Storage Buildings	22,658.25	22,658.25
1590-00 · Stain Glass Windows	28,225.87	28,225.87
1600-00 · Land and Building Improvements	65,832.22	65,832.22
1650-00 · Accumulated Depreciation	(796,726.71)	(796,726.71)
3400-00 Security System	7,609.77	7,609.77
Total Fixed Asset	1,116,509.95	1,116,509.95
Total Fixed Assets	1,116,509.95	1,116,509.95

TOTAL ASSETS	1,763,154.56	1,675,581.13
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
Credit Card Accounts		
1810-00 · Home Depot	-	-
1830-00 · American Express	-	-
1840-00 · Office Depot	-	56.55
1850-00 · Bank of America Visa Cards	4,693.90	2,251.73
Total Credit Card Accounts	<u>4,693.90</u>	<u>2,308.28</u>
Total Credit Cards	4,693.90	2,308.28
Other Current Liabilities		
Current Liability		
2000-00 · Deferred Revenue	79,602.25	108,207.98
2110-00 · Accrued Property Taxes	(1,329.36)	(2,149.13)
Total Current Liability	<u>78,272.89</u>	<u>106,058.85</u>
Transfer Account Liability		
2510-00 · Youth Ministry	4,804.29	5,353.29
2511-00 · Prince's Players	158.06	158.06
2512-00 · Samaritan's Purse	386.63	(334.41)
2513-00 · Outreach Ministry	976.70	9,774.26
2514-00 · Hand Bells	4,887.72	5,746.42
2515-00 · CFM	5,430.65	6,123.98
2515-01 · Vacation Bible School	818.91	2,218.91
2516-00 · CFM - Restricted Funds	500.00	-
2517-00 · Fr. J. Taylor Memorial	1,346.77	1,000.00
2518-00 · Prayer Shawl Ministry	1,753.36	1,678.36
2519-00 · Mission Support	-	(590.00)
2520-00 · Uganda	374.12	349.12
2520-01 · Julie Fanton - Uganda Children	-	500.00
2521-00 · Healing Ministry	-	-
2522-00 · UTO	36.00	36.00
2523-00 · Holiday Baskets	2,701.58	1,230.00
2524-00 · Alternative Christmas Fair	-	-
2525-00 · Food Pantry Donations	(11,467.45)	(293.03)
2526-00 · General Fund	747.62	747.11
2527-00 · Memorial Fund	2,391.36	2,405.36
2528-00 · Rectors Discretionary Fund	3,319.71	610.95
2529-00 · Music Ministry-General	355.09	(712.87)
2530-00 · Adult Ministry-Gifts/Books	(1,104.80)	(786.50)
2531-00 · Small Group Ministries	(1,058.86)	(1,540.37)
2533-00 · Organ Upgrade	96.28	(3.72)
2534-00 · Episcopal Relief and Development	1,022.50	-
2543-00 · Health Ministry	334.88	334.88
2544-00 · Evening Worship Service	1,898.10	1,898.10
2545-00 · Medical Support Fund	-	1,356.39
2546-00 · Girls friendly Society (GFS)	-	386.00
2547-00 · Fundraising	2,428.58	2,428.58
2548-00 · Kitchen	(294.87)	(294.87)
2549-00 · ECW Prep Kitchen	53.00	-
2549-01 · Men's Bathroom Upgrade	2,259.94	-
2551-00 · Young Men's Scholarship	-	0.51

2552-00 Deaf Ministry	110.00	110.00
2553-00 Community Garden	680.75	1,606.81
2554-00 Contemplative Community	909.64	840.80
2555-00 Community Dinner	5,820.17	5,277.17
2556-00 · Deaconate Discretionary Fund	3,229.00	-
Total Transfer Account Liability	<u>35,905.43</u>	<u>47,615.29</u>
Total Other Current Liabilities	<u>114,178.32</u>	<u>153,674.14</u>
Total Current Liabilities	118,872.22	155,982.42
Long Term Liabilities		
3000-00 · Bank of America Mortgage	309,538.24	331,945.57
Total Long Term Liabilities	<u>309,538.24</u>	<u>331,945.57</u>
Total Long Term Liabilities	<u>309,538.24</u>	<u>331,945.57</u>
Total Liabilities	428,410.46	487,927.99
NET ASSETS		
Unrestricted Net Assets		
Unrestricted Net Assets	1,581,825.15	1,581,825.15
32000 · Retained Earnings	(594,398.32)	(651,440.19)
Temporarily Restricted Net Assets		
3400-00 · Temporarily Restricted Deferred Maintenance	1,680.00	1,680.00
3450-00 · Temporarily Restricted Building Fund	-	-
3500-00 · Temporarily Restricted Investments/Interest Earned	9,453.96	9,433.88
3510-00 · Temporarily Restricted Endowment Int/Div Earned	75,933.14	76,320.02
3520-00 · Temporarily Restricted Realized Gain/(Loss) on Securities	(70,409.76)	(82,484.23)
3530-00 · Temporarily Restricted Unrealized Gain/(Loss) on Securities	275,994.28	231,168.59
Permanently Restricted Net Assets		
3700-00 · Men's Scholarship Fund	12,248.90	12,248.90
3701-00 · K.Clark Women's Scholarship Fund	12,724.32	12,724.32
Change in Net Assets (Net Income/Net Loss)	<u>29,692.43</u>	<u>(3,823.30)</u>
Total Net Assets	<u>1,334,744.10</u>	<u>1,187,653.14</u>
TOTAL LIABILITIES & NET ASSETS	<u><u>1,763,154.56</u></u>	<u><u>1,675,581.13</u></u>

2017 Statement of Activities and 2018 Budget

	2017 Spending	2017 Budget	% to Budget	2018 Budget
Revenue				
Total CONTRIBUTIONS INCOME	531,573	518,585	102.5%	528,202
Total INTEREST INCOME	6	50	12.5%	-
Total OTHER INCOME	96,555	86,577	111.5%	95,296
Total Revenue	628,134	605,212	103.8%	623,498
Expenses				
Total ADMINISTRATIVE EXPENSES	78,769	81,600	96.5%	78,700
Total CHILDREN'S MINISTRY	5,936	6,000	98.9%	6,000
Total FACILITIES	79,182	69,460	114.0%	85,804
Total MUSIC MINISTRY	2,909	3,200	90.9%	3,200
Total OUTREACH DISTRIBUTIONS	75,760	69,500	109.0%	71,750
Total PARISH DEVELOPMENT	7,402	8,775	84.3%	4,550
Total UTILITIES	49,648	45,000	110.3%	52,000
Total WORSHIP	1,956	3,350	58.4%	3,350
Total YOUTH MINISTRY	137	4,850	2.8%	3,000
Subtotal Expenditures	301,700	291,735	103.4%	308,354
Total CHILDREN MINISTRY COMPENSATION	27,720	27,294	101.6%	30,975
Total CLERGY COMPENSATION	130,439	130,252	100.1%	135,958
Total MUSIC DEPARTMENT COMP.	43,402	43,636	99.5%	44,454
Total OFFICE ADMINISTRATOR COMP.	47,559	48,345	98.4%	49,837
Total PARISH OUTREACH COORDINATOR	8,646	10,164	85.1%	10,367
Total PANTRY	206	-		-
Total SEXTON COMPENSATION	6,294	5,900	106.7%	6,000
Total SUPPORT CLERGY (Fr. Steve)	6,420	6,000	107.0%	6,120
Total SUPPORT CLERGY (Fr. Onesmus)	13,604	13,856	98.2%	13,825
Total YOUTH/PASTORAL CARE COMPENSATION	12,454	12,000	103.8%	12,240
Total ACCOUNTING DEPARTMENT	-	2,400	0.0%	-
Subtotal Salaries Wages and Benefits	296,742	299,846	99.0%	309,775
Total Expenses	598,442	591,581	101.2%	618,129
Net Income/(Loss)	29,692	13,631		5,369
Less Mortgage principal payments:	(22,407)	(19,569)		(23,880)
Net Operating Surplus/(Deficit)	\$ 7,285	\$ (5,938)		\$ (18,510)
Net Operating Cash Flow	\$ 7,285	\$ (5,938)		\$ 2,645
5% Allocation Reserve Est. from Investment Funds ¹	\$ -	\$ -		\$ (21,155)

Transfer Accounts

<u>Account</u>	<u>Income</u>	<u>Expense</u>	<u>Variance</u>
2510-00 · Youth Ministry		\$ (549)	\$ (549)
2512-00 · Samaritan's Purse	\$ 2,295	\$ (1,574)	\$ 721
2513-00 · Outreach Ministry	\$ 1,024	\$ (9,822)	\$ (8,798)
2514-00 · Hand Bells	\$ 1,804	\$ (2,663)	\$ (859)
2515-00 · CFM - Unrestricted Funds	\$ 420	\$ (1,113)	\$ (693)
2515-01 · Vacation Bible School		\$ (1,400)	\$ (1,400)
2516-00 · CFM - Restricted Funds	\$ 500		\$ 500
2517-00 · Fr. J. Taylor Memorial	\$ 347		\$ 347
2518-00 · Prayer Shawl Ministry	\$ 75		\$ 75
2519-00 · Mission Support	\$ 3,560	\$ (2,970)	\$ 590
2520-00 · Uganda	\$ 25		\$ 25
2520-01 · UDI / Uganda Children		\$ (500)	\$ (500)
2523-00 · Holiday Baskets	\$ 2,505	\$ (1,033)	\$ 1,472
2524-00 · Alternative Christmas Fair	\$ 500	\$ (500)	\$ -
2525-00 · Food Pantry Donations - Other	\$ 1,518	\$ (1,460)	\$ 58
2525-01 · WVFP Truck		\$ (233)	\$ (233)
2525-02 · Pantry Credit Card	\$ 36,824	\$ (47,304)	\$ (10,480)
2526-00 · Miscellaneous	\$ 1		\$ 1
2527-00 · Memorial Fund		\$ (14)	\$ (14)
2528-00 · Rectors Discretionary Fund	\$ 6,205	\$ (3,496)	\$ 2,709
2529-00 · Music Ministry-General	\$ 1,363	\$ (295)	\$ 1,068
2530-00 · Adult Ministries	\$ 352	\$ (670)	\$ (318)
2531-00 · Small Group Ministry	\$ 706	\$ (225)	\$ 482
2533-00 · Organ Upgrade	\$ 100		\$ 100
2534-00 · Episcopal Relief & Development	\$ 2,768	\$ (1,745)	\$ 1,023
2545-00 · Medical Support Fund	\$ 8,445	\$ (9,801)	\$ (1,356)
2546-00 · Girls Friendly Society (GFS)		\$ (386)	\$ (386)
2547-00 · Fundraising	\$ 15	\$ (15)	\$ -
2549-00 · ECW Prep Kitchen	\$ 53		\$ 53
2549-01 · Men's Bathroom Upgrade	\$ 17,406	\$ (15,146)	\$ 2,260
2551-00 · Young Men's Scholarship	\$ 1,500	\$ (1,501)	\$ (1)
2553-00 · Community Garden		\$ (926)	\$ (926)
2554-00 · Contemplative Community	\$ 197	\$ (128)	\$ 69
2555-00 · Community Dinner	\$ 8,783	\$ (8,240)	\$ 543
2556-00 · Deaconate Discretionary Fund	\$ 4,806	\$ (1,577)	\$ 3,229
Grand Total	\$ 104,095	\$ (115,285)	\$ (11,190)

2018 Capital Plan

2018 Capital Plan: Prince of Peace

Short Range (current year)

<u>Project:</u>	<u>Approx. Cost:</u>	<u>Year Listed</u>	<u>Comments</u>
Sanctuary Flooring	\$43,000	2016	Funded through Special Gifts
Phone System - Digital - whole campus (exchange for Nursery/Preschool office space)	\$5,000	2015	Funded by West Valley Food Pantry
Wall with Door between Nursery/Preschool	\$2,200	2017	Funded by West Valley Food Pantry
Tree Trimming	\$5,000	2017	Funded through Special Gifts (+ R&M if needed)
Restripe Parking Lot	\$3,200	2017	
Clean and repair pews	\$2,500	2017	
Interior or exterior trim painting as needed	\$5,000	2017	
Sacristy Sink under cabinets repaired for mold/leaks	\$5,000	2017	

Mid Range (current year - year 5)

Roof maintenance/solar installation? Insulation in roof / energy savings?	TBD	2016	
Patio resurfacing / seating	TBD	2017	
Sexton Housing	TBD	2017	possible Scout project
Remainder of WVFP Kitchen Remodel (est. from 2014; Installed: Oven 2014, Fridge 2016, Sink 2017)	\$5,939	2014	new estimate needed; possible additions co-fund w/ Pantry?
Outdoor stucco and wood siding painting	\$15,000-20,000	2016	
Door Replacement (Last 4 Wood Doors)	\$18,000-23,000	2017	

Long Range (year 5+)

Main air conditioner replacement	\$55,000	2014 (est. adj.)	updated estimate forthcoming
----------------------------------	----------	------------------	------------------------------

COMPLETED IN 2017

Partition Door Repair: Family Center	\$7,516	2017	
2 A/C Repairs: Church	\$7,370	2017	
Mens' Bathrooms Repairs/Additions	\$10,000 +	2016	Funded through Special Gifts